**Michael Odhiambo**  
0792890044  
michaelodhiambo38@gmail.com  
April 30, 2025.

**Recruitment Officer**  
Homeless of Kisumu

Dear Recruitment Officer,

I am writing to express my keen interest in the Communications Intern position at HOK. As a recent graduate of Computer Science, I am excited about the opportunity to contribute to your impactful work through storytelling, digital engagement, and creative communication.

During my academic journey, I developed strong skills in the ICT sector. I’ve worked on projects involving graphics (with Inkscape) and video editing (with Adobe Premier Pro). I have noticed the requirements and I can leverage my experience to learn Canva and CapCut. I am particularly drawn to HOK’s mission and would be enthusiastic about capturing and sharing the real-life stories of your beneficiaries to amplify your community impact.

I am confident in my ability to support HOK’s visibility efforts across platforms such as Facebook, Instagram, and LinkedIn, ensuring engaging and consistent content aligned with your brand identity. My experience in basic editing also positions me well to support documentation and media archiving needs.

I am a fast learner, detail-oriented, and passionate about using communication for social good. I would welcome the chance to bring creativity, reliability, and fresh energy to your communications team.

Thank you for considering my application. I look forward to the opportunity to contribute to HOK’s inspiring work.

Sincerely,  
**Michael Odhiambo**